



81C Fort Salonga Road
 Northport, NY 11768
 631-261-5600
 fax 631-261-5654
 info@brityact.com

APPLICATION FOR EMPLOYMENT

(PLEASE PRINT)

Last name	First name	Middle name	Soc. Security no.
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Address	City	State	Zip	Phone no.
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Position(s) Applied For: _____

Employment History Begin with current. Include military service assignments. If you include volunteer activities, you may exclude organizations that indicate race, color, religion, national origin, disability, or other protected status.

1. _____

Employer	From	To	Duties or responsibilities
Address			Phone no.
Job Title	Supervisor	hourly/salary	start/final

Reason for leaving _____

2. _____

Employer	From	To	Duties or responsibilities
Address			Phone no.
Job Title	Supervisor	hourly/salary	start/final

Reason for leaving _____

3. _____

Employer	From	To	Duties or responsibilities
Address			Phone no.
Job Title	Supervisor	hourly/salary	start/final

Reason for leaving _____

Education

	School	Location	Diploma/Degree	Studies	Year Completed
Elementary	_____	_____	_____	_____	_____
High School	_____	_____	_____	_____	_____
Trade/professional	_____	_____	_____	_____	_____
College/university	_____	_____	_____	_____	_____
Graduate school	_____	_____	_____	_____	_____

Specialized Training, Apprenticeship, Extracurricular Activities _____

Honors, awards, copyrights or patents _____

Special Job-Related Skills and Qualifications from Employment or Other Experience: _____

Professional, Trade, Business or Civic Organizations/Offices _____

You may exclude organizations that indicate race, color, religion, national origin, disability, or other protected status.

Military History

When	Release/type	Current Status
Job-related training		

Personal

Yes ___ No ___ If under 18 years of age, can you provide eligibility to work? _____

Yes ___ No ___ Have you ever applied with us before? If yes, when? _____

Yes ___ No ___ Have you ever been employed with us before? If yes, when? _____

Yes ___ No ___ May we contact your current employer?

Yes ___ No ___ Have you ever been convicted of a crime (other than traffic violation)? Conviction will not necessarily disqualify you from employment. If yes, please explain. _____

Yes ___ No ___ If applying for a position that requires driving, do you have an appropriate license? (Unless using public transportation is acceptable.)

Yes ___ No ___ If applying for a position that requires driving, have you ever been ticketed for a moving traffic violation? If yes, please explain _____

Yes ___ No ___ Are you a citizen of the United States?

Yes ___ No ___ If no, does your immigration status permit you to work?
Proof must be provided: Visa, green card, Social Security card, and driver's license.

Yes ___ No ___ Are you currently on "layoff" status, subject to recall?

On what date will you be available for work? _____

Availability: _____ Full Time _____ Part Time _____ Shift Work _____ Temporary

Yes ___ No ___ If required, are you available for travel?

References Other than Relatives or Previous Employers

Providing this information means that you give this organization permission to contact the references listed.

1. _____
Name Address Telephone no.
2. _____
Name Address Telephone no.
3. _____
Name Address Telephone no.

APPLICANT'S ACKNOWLEDGMENT

(This application shall be considered active for no more than 45 days. After that time, applicants will be required to resubmit a completed application. The applicant understands that neither this document nor any offer of employment from this employer constitutes an employment contract unless a specific document is executed in writing by the employer and employee.)

I certify that answers given in this application are true and complete to the best of my knowledge. I authorize investigation into all statements I have made on this application as may be necessary for reaching an employment decision.

In the event I am employed, I understand that any false or misleading information I knowingly provided in my application or interview(s) may result in discharge and/or legal action. I understand also that if employed, I am required to abide by all rules and regulations of the employer and any special agreements reached between the employer and me.

Signature _____

Date _____

For Personnel Department Use Only Arrange interview Y N comments _____ If employed, start date, _____ Hourly/salary:\$ _____ Department: _____ Title: _____

